

CERTIFICATION OF PUBLICATION
CITY OF BALTIMORE
OFFICE OF BOARDS AND COMMISSIONS
PUBLIC NOTICE
PROCUREMENT OF CONSTRUCTION SERVICES

PROJECT # 1374 – ON-CALL ROOF REPLACEMENT AT VARIOUS LOCATIONS

The City of Baltimore, Office of Boards and Commissions has been requested by the Department of General Services, Capital Projects & Energy Division, to advertise for services of qualified Roofing firms to perform maintenance and roof Replacements at various locations at City of Baltimore.

The City intends to select the services of Four (4) firms. Each contract will be limited to an overall upset fee of \$2,000,000.

This project will be managed by Ms. Azza Rizkallah; should you have any questions regarding the scope of the Project at 410-396-1073.

The Projects will typically include, but may not be limited to, projects which are relatively straightforward and/or lower-cost, as well as projects performed in response to emergency situations or under time exigencies. However, the award of a contract pursuant to this RFP does not guarantee Bidder will be selected to perform a particular number of Projects. The contracts will have a term of four (4) years, plus an option to extend for one (1) two (2) year term, which may be exercised within DGS's sole discretion.

The Contractors must provide proof with their proposal that the Minimum Qualifications have been met. The minimum qualifications for award for this solicitation are as follows:

- a) The Contractor shall demonstrate in their proposals that they possess the technical ability, and the organization/staffing required for repair roofs of the types and quantities covered by this RFP.
- b) The Contractor's proposal shall include documentation verifying they have at least five (5) years of continuous experience immediately prior to this solicitation in the replacement of commercial roofs of various types required by these specifications. The experience must have been within the past five (5) years.
- c) The Contractor shall submit with their proposal, references substantiating these qualifications on the enclosed Company Profile attachment. A minimum of three (3) references and no more than five (5) are required. In order to expedite the award process, it is very important for proposals to contain the references as requested.

The Contractors must List at least three (3) but no more than five (5) Company Clients for work similar in scope to the requirements of this RFP. Please furnish all requested information. If more space is needed for type of service provided, please list on an additional sheet. All references must be reachable and willing to furnish information by email or telephone conversation. Please PRINT clearly.

The work to be performed may include, but will not be limited to the following:

- a. Full roof demolition/tear off and replacement;
- b. Mechanical and plumbing work as necessary to perform the roofing work;
- c. Electrical work as necessary to perform the roofing work;
- d. Waterproofing;
- e. May require work on historic structures;
- f. Testing for hazardous material and removal if applicable.

Projects must comply with the 2006 edition of “The Specifications for Materials, Highways, Bridges, Utilities and Incidental Structures”. City personnel will utilize the City of Baltimore Guidelines for the Performance Evaluation of Design Consultants and Construction Contractors for this contract/project.

Prequalification Requirement

All firms listed in this specific proposal **must** be prequalified by the Office of Boards and Commissions for each discipline at the time of submittal for this Project. Any contracting firm listed in this specific proposal to perform work must also be prequalified. The prequalification category required for this RFP is **F07500 Roofing – Industrial.**

A copy of the prime current Prequalification Certificate must be included in the submitted package for proposal. Information regarding the prequalification process can be obtained by calling the Office of Boards and Commissions on 410-396-6883.

Firms interested in submitting a proposal for this project shall address a “Letter of Interest” to the Office of Boards and Commissions, 4 South Frederick Street, Baltimore, Maryland 21202 or you may email: obc.consultants@baltimorecity.gov. Since these letters are utilized to assist small minority and women business enterprise in identifying potential teaming partners, the letter should be submitted within five (5) days of the date of the project’s advertisement. The letter must contain a contact person.

Only individual firms (including, individuals, sole proprietorships, corporations, limited liability companies, limited liability partnerships and general partnerships) or formal joint ventures may apply. Two firms may not apply jointly unless they have formed a joint venture.

Insurance Requirements

The contractor selected for the award of this project shall provide professional liability, auto liability, and general liability and workers’ compensation insurances as required by the City of Baltimore.

MBE/WBE Requirements

It is the policy of the City of Baltimore to promote equal business opportunity in the City’s contracting process. Pursuant to Article 5, Subtitle 28 of Baltimore City Code (2000 Edition) – Minority and Women’s Business Program, Minority Business Enterprise (MBE) and Women’s Business Enterprise (WBE) participation goals apply to this contract.

The MBE goals and the WBE goals will be established by MWBOO on Task by Task basis and upon issuance of actual Task Assignments by the City.

Local Hiring Law

Article 5, Subtitle 27 of the Baltimore City Code, as amended (the “Local Hiring Law”) and its rules and regulations apply to contracts and agreements executed by the City on or after the Local Hiring Law’s effective date of December 23, 2013 which is applicable to all vendors. The Local Hiring Law applies to every contract for more than \$300,000 made by the City, or on its behalf, with any person. It also applies to every agreement authorizing assistance valued at more than \$5,000,000 to a City-subsidized project. Please visit www.oedworks.com for detailed on the requirements of the law.

Bond Premium & Payment and Performance Bonds

Payment and Performance Bonds shall be provided in accordance with the Green Book, Section 00 51 00.06-Contract Bond, except that the bonds shall only be required upon issuance of actual Task Assignments by the City. Bond premiums are to be included in the cost of each Task Assignment quote submitted to the City, and the City shall receive copies of the bonds prior to commencement of the project assignment. Performance and Payment Bonds shall be provided within 5 days of project assignment.

Additional Information

Each prime contractor applying for this Project will be required to complete and submit the RFP with all the required information including the Company profile, Affidavits, company clients, and all other forms required in the RFP. MBE/WBE are not required to be filled at this time as the MBE goals and the WBE goals will be established by MWBOO on Task by Task basis and upon issuance of actual Task Assignments by the City.

A resume for each person listed as key personnel and/or specialist must be attached to the RFP. Out-of-State Corporations must identify their corporate resident agent within the application.

Pre-proposal Conference:

A Teams meeting will be held for all interested contractors on **June 21, 2022** at 10:00 a.m. Interested parties must e-mail Azza.Rizkallah@BaltimoreCity.gov to receive a Teams invite. A second pre-proposal conference will not be held.

Five (5) copies of the RFP and required information must be submitted on or before 12:00PM (NOON) by **May 27, 2022**. Submittals will not be accepted after this deadline. Inclusion and/or submittal of additional material may result in the applicant being disqualified from consideration for this project. Failure to follow directions of this advertisement or the application may cause disqualification of the submittal.

Ms. Deena Joyce, Chief
Office of Boards and Commissions

Issue of: **4-29.22**

The Afro-American

The Baltimore Sun

The Baltimore Times

The Daily Record

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